



HANDOUT

Title:

Handout #:

Content:



Grade 7 | **Communication**
Designated ELD

Revision, Editing, and Organization Checklist

Author:

Peer Editor:

Title:		Yes	No	Comments
Content				
First Revise	What makes my writing strong? What do I like?			
	Main idea must be clearly stated in the introduction. • Is the main idea direct and clear?			
	Main idea is explained with several points. • Is it interesting?			
	Each point is supported by concrete details. • Is the information written in logical order? • Does it need additional content or specific language?			
	There is a logical conclusion. • Is there a concluding thought connected to the main idea?			
Second edit	Correct spelling, grammar, and punctuation are used. • Are there spelling errors? • Are plurals and possessives correct? • Are verb tenses correct? • Is each sentence complete?			

Student Handout
Secondary Revision, Editing, and Organization Checklist
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Organization				
Third organize	The essay has a title.			
	There is an introduction, supporting details, and conclusion.			
	First or third person point of view is used consistently.			
	There is a variety of sentence patterns (for example: simple, compound, complex or compound complex).			
	Paragraphs are logically related and sequenced. Is the final piece error-free?			